

## Tuesday, April 14<sup>th</sup>, 2020 – MoodleRoom Announcement to verify/update student information:


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 **Student Information Request - Important!!!**  
by Stephanie Nye - Tuesday, April 14, 2020, 10:08 AM

Good Morning!

I hope that this message finds all of you well. I hope you know that if any of you need anything at all, please reach out to me.

This time I am asking for your help! J

Now more than ever it is crucial to have all of your correct contact information on file. We want to make sure we have your current address, email, phone number, etc... If for some reason you have changed any of your information since you started your program, I am asking you to send the attachment with any new information. I know that a lot of us stay informed via email and cell phones, but your current address is just as crucial.

If you are able to sign it and send it back to me, that would be very helpful. I know that some of you can sign it electronically on your tablet or phone. If you cannot sign, please type your name in at the signature line.

Again, we want to be make sure that you always have the most up-to-date communication from us. That is why I am asking for your help.

Having the correct contact information could have a SIGNIFICANT IMPACT on your financial aid package. PLEASE RESPOND Today!


I truly appreciate you taking the time to do this.

Please send any completed forms to: [snye@careerquest.edu](mailto:snye@careerquest.edu)

Even if you are not sure if something has changed, please feel free to send it to me. Better safe than sorry!

Thank you for all your help!

Sincerely,  
Stephanie

 [Student Information Request.docx](#)

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## Wednesday, April 15<sup>th</sup>, 2020 – MoodleRoom Announcement to inform students of Federal Grants and institution’s efforts to obtain:


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 **Federal Grants**  
by Stephanie Nye - Wednesday, April 15, 2020, 12:52 PM

Hello!

Hope this message finds you well!

I wanted to follow-up with you on the importance of yesterday's message about getting me the Student Information Request Form.

See the below communication from Career Quest's Executive Vice President/Chief Operations Officer, Rich Zeeman.

Please stay tuned as there will be more information coming!

Please if you know of any contact information that may have changed for you during your time here at Career Quest, please take a moment to email me your Student Information Request Form.

snye@careerquest.edu

Please always feel free to reach out to me if you have any questions or concerns!

Sincerely,  
Stephanie

**Dear Career Quest Students,**

This week the U.S. Department of Education announced Emergency Financial Aid Grants will soon be available to students of our Institution who need financial support for their expenses related to the disruption of campus operations due to the Coronavirus pandemic. These funds permit students to access need-based grants for Coronavirus related expenses that you have incurred or will incur in completing your education such as food, housing, course materials, technology, health care and child-care. We are actively working on obtaining these grant dollars and it is our intention to provide these grant dollars to you as soon as possible. Only active students who are in good standing and making Satisfactory Academic Progress will be eligible to receive a grant. You will be receiving more information in the coming days so please check for additional updates often. It is also very vital that the College has your current and correct contact information.

Sincerely,  
**Rich Zeeman**  
*Executive Vice President/Chief Operations Officer*  
Career Quest Learning Centers [www.careerquest.edu](http://www.careerquest.edu)

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## Tuesday, April 28<sup>th</sup>, 2020 – MoodleRoom Announcement – Information Update on Grants (FAQ's sheet, letter from CEO Jim Hutton)

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**VERY IMPORTANT - A MESSAGE FROM OUR CEO**  
by Stephanie Nye - Tuesday, April 28, 2020, 9:40 PM

Hello!!!

I need you to take a moment and read **BOTH** attachments. Many of you have reached out to me about the grant announcement I posted previously. I promised you, as soon as I knew more, you would know more. I appreciate you asking me questions, so please continue to do so.

Below are very important documentations for you to review. A very informative message from our CEO of Career Quest Learning Centers. As well as a FAQ document, that I need you to read. If you have any questions or concerns, please seek help from your Financial Aid Officer (Theresa/Kathy/Melissa).

Again, more information will become available when I know more.

Thank you for your patience!

Sincerely,

Stephanie

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 [Dear Career Quest Students- COVID19 \(002\).docx](#)

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